
SYLLABUS

Date/Revision : June 20, 2016
Faculty : Business and Social Sciences
Approval : Dr. Samuel Prasetya

SUBJECT : Foundation of Management Theory

1. Identification of Subject:

Name of Subject : Foundations of Management Theory
Code of Subject : MGNT-1110
SKS/ECTS : 2/3
Semester : 1/3
Study Program : B-MGT
Lecturer :

- Dr. Samuel Prasetya
- Dr (cand) Wulan, MBA
- Ficky Alkarim, S.Mn, MSc.

2. Competency (Learning Outcome)

Upon completion of this course, students are expected to be able to:

- 1) Have a knowledge of what management is and know the primary functions of management (plan, organize, lead and control)
- 2) Know the historical and philosophical origins of management
- 3) Know current management theories and practices
- 4) Identify factors influencing ethical behavior and discuss how ethical behavior can be encouraged by management
- 5) Familiar with critical success factors that provide effective managerial performances in the following areas: leader, organizer, planner, decision maker, motivator and controller

3. Description of Subject:

This course is designed to give students a broad overview of the subject of management and provide information that help students to become a better manager later and also a better team member. The topics to be covered:

- Essentials background for the successful manager
- The environment of management
- Functions of management (planning, organizing, leading and controlling)

4. Learning Approach

Approach : Combination of Expository - inquiry and collaborative
Method : Discussions, questions/answers, sample problems/cases, group works
Student Task : Homework, presentation
Media : LCD projector

5. Evaluation

Maximum absences	: 25%
Projects (individual & group)	: 20 points
Presentation	: 10 points
Quizzes	: 10 points
Final Examination	: 60 points
Total	: 100 points

6. Contents/Topics of Lecturing

Week	Content/ Topics of Lecturing	Text Book Chapter	Remarks
1	<ul style="list-style-type: none"> Introduction The Exceptional Manager: what you do, how you do it Management Theory: Essential background for the successful manager 	Ch.1 &2	Group formation
2	<ul style="list-style-type: none"> Manager's changing work environment & Ethical Responsibilities Global Management: Managing Across Borders 	Ch. 3 & 4	Group Topic selections for Group writing project
3	<ul style="list-style-type: none"> Planning: the foundations of successful management 	Ch. 5	Presentation #1, group 1
4	<ul style="list-style-type: none"> Strategic Management: how exceptional managers realize a grand design Individual & Group Decision Making: how managers make things happen 	Ch.6 & 7	Quiz 1 Draft 1
5	<ul style="list-style-type: none"> Organizing: Organizational Culture, Structure and Design: Building blocks of the organization 	Ch. 8	Presentation #1, group 2
6	<ul style="list-style-type: none"> Human Resources Management: Getting the right people for managerial success 	Ch.9	
7	<ul style="list-style-type: none"> Organizational Change & Innovation 	Ch.10	Quiz 2 Draft 2
8	Semester Break		
9	<ul style="list-style-type: none"> Leading: Managing Individual Differences & Behavior 	Ch. 11	Presentation #2, Group 1
10	<ul style="list-style-type: none"> Motivating employees 	Ch.12	
11	<ul style="list-style-type: none"> Group & Teams 	Ch.13	
12	<ul style="list-style-type: none"> Power, Influence & Leadership 	Ch. 14	Draft 3
13	<ul style="list-style-type: none"> Interpersonal & Organizational Communication 	Ch. 15	Presentation #2, Group 2

Week	Content/ Topics of Lecturing	Text Book Chapter	Remarks
14/15	<ul style="list-style-type: none"> Controlling: Control & Quality Control Improvement Evaluation on the previous discussions & chapters 	Ch.16	Quiz 3
	<ul style="list-style-type: none"> Reviewing the previous chapters 	Ch.1-16	Final Draft
16	Semester Break		
17	Final Examination	Ch. 1-16	

7. Book Reference:

- **Main Textbook:** Kinicki, Angelo, and Brian K. Williams (2015), *Management: A Practical Introduction*, 7th Edition, McGraw Hill. ISBN 9780077720551
- **Additional References:**
 1. Hand-outs
 2. Journal articles