



LECTURER ABSENCE

Lecturer Name : Dr Samuel PD Anantadjaya, B.Sc., MBA., M.M., Didi Kurniadinata

Subject : Business Communications

Study Program : International Business Administration

Semester : 20211

Start Time	End Time	Topics Covered
09 Sep 2021 08:00	09 Sep 2021 09:00	Intro
09 Sep 2021 09:00	09 Sep 2021 10:00	Chapter 1 + Exercise on Criteria for Effective Messages
17 Sep 2021 10:00	17 Sep 2021 11:00	Knowing your audience
17 Sep 2021 11:00	17 Sep 2021 12:00	Knowing your audience
17 Sep 2021 12:00	17 Sep 2021 13:00	Exercises on Myers-Briggs Personality Test
17 Sep 2021 13:00	17 Sep 2021 14:00	Exercises on Myers-Briggs Personality Test
24 Sep 2021 10:00	24 Sep 2021 11:00	You attitude
24 Sep 2021 11:00	24 Sep 2021 12:00	You attitude
30 Sep 2021 10:00	30 Sep 2021 11:00	Quiz 1
30 Sep 2021 11:00	30 Sep 2021 12:00	Quiz 1
08 Oct 2021 10:00	08 Oct 2021 11:00	chapter 4
08 Oct 2021 11:00	08 Oct 2021 12:00	chapter 4
08 Oct 2021 12:00	08 Oct 2021 13:00	assignment on business trends
08 Oct 2021 13:00	08 Oct 2021 14:00	assignment on business trends
15 Oct 2021 10:00	15 Oct 2021 11:00	Self Study materials on "culture"
15 Oct 2021 11:00	15 Oct 2021 12:00	Self Study materials on "culture"
22 Oct 2021 10:00	22 Oct 2021 11:00	working on short articles as per chapter 5
22 Oct 2021 11:00	22 Oct 2021 12:00	working on short articles as per chapter 5
05 Nov 2021 10:00	05 Nov 2021 11:00	revising short articles
05 Nov 2021 11:00	05 Nov 2021 12:00	revising short articles
12 Nov 2021 10:00	12 Nov 2021 11:00	presenting short articles: Husein, Thania, Ivan, Anthony
12 Nov 2021 11:00	12 Nov 2021 12:00	presenting short articles; Ivan, Anthony, Thania, Husein
19 Nov 2021 10:00	19 Nov 2021 11:00	presenting short article
19 Nov 2021 11:00	19 Nov 2021 12:00	presenting short articles
26 Nov 2021 10:00	26 Nov 2021 11:00	2 articles: youngsters vs. adults
26 Nov 2021 11:00	26 Nov 2021 12:00	2 articles: youngsters vs. adults
03 Dec 2021 10:00	03 Dec 2021 11:00	Presentation on Brochures (young vs adult)
03 Dec 2021 11:00	03 Dec 2021 12:00	Presentation on Brochures (young vs adult)
10 Dec 2021 10:00	10 Dec 2021 11:00	Poster based on ethnicity
10 Dec 2021 11:00	10 Dec 2021 12:00	Poster based on ethnicity
17 Dec 2021 10:00	17 Dec 2021 11:00	Positive vs Negative Issues



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17 Dec 2021 11:00	17 Dec 2021 12:00	Positive vs Negative Issues
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Received By

Chandra Hendrianto
Head of Academic Service Centre

Prepared by

Dr Samuel PD Anantadjaya, B.Sc., MBA., M.M. & Didi Kurniadinata
Lecturer

STUDENT ABSENCE

Subject : Business Communications
 Study Program : International Business Administration
 Lecturer : Dr Samuel PD Anantadjaya, B.Sc., MBA., M.M., Didi Kurniadinata

Student Name	Student Number	IBA1	IBA2	IBA3	IBA4	IBA5	IBA6	IBA7	IBA8	IBA9	IBA10	IBA11	IBA12	IBA13	IBA14	IBA15	IBA16
RADEN MOHAMMAD NAUFAL ALI HASSAN	11202008012	P	P	P	P	P	P	P	P	P	P	A	A	P	P	P	P

Student Name	Student Number	IBA17	IBA18	IBA19	IBA20	IBA21	IBA22	IBA23	IBA24	IBA25	IBA26	IBA27	IBA28	IBA29	IBA30	IBA31	IBA32
RADEN MOHAMMAD NAUFAL ALI HASSAN	11202008012	P	P	P	P	P	P	P	P	A	A	A	A	A	A	A	A



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