



Budget Realisation Request Form

1 Department Name	Accounting
2 Department Code	303
3 Account Name	Conference, publication journal, research activities
4 Account Code	6-6043, 6-4100, 6-4200
5 Name of Activity	Society for Interdisciplinary Business Research (Bangkok, June 2013)
6 Purpose of Activity	Attending seminar & presenting a research paper

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Thx, 18/4/13

No.	Description	Qty	Unit Price	Total Price	Remarks
1	Seminar fee	1	3,980,000	3,980,000	this is the seminar fee for Society for Interdisciplinary Research in Bangkok, June 2013, which is jointly organized by Thammasat University, Bangkok.
	Charges on international wire transfer	1	248,750	248,750	this must be paid if payment will be made using bank transfer
	Charges on local bank	1	25,000	25,000	this must be paid if payment will be made using bank transfer
	Allowance	3	348,250	✓ 1,044,750	this daily allowance is calculated based on the travel allowance as per October 10, 2012 for business trip in Asian region for a staff level for 3 days
5	Taxi (home-airport-hotel-airport-home)	-	746,250	-	this taxi allowance is calculated based on the travel allowance as per October 10, 2012 for business trip in Asian region for a staff level. However, since the remaining available budget is insufficient, these charges are not included in this BRRF
6	Airfare (BDO-SIN/KUL-BKK-SIN/KUL-BDO)	-	3,000,000	-	since my residence is in Bandung, and there is no direct flight to Bangkok, I am proposing an airfare ticket from Bandung via Singapore (or Kuala Lumpur) and onward to Bangkok. This amount is much lower than the travel allowance as per October 10, 2012 for business trip in Asian region for a staff level. However, since the remaining available budget is insufficient, these charges are not included in this BRRF
7	Hotel	-	750,000	-	accommodation during conference on June 6-8, 2013, but I need to arrive 1 day before and departing 1 day after, for a total of 4 days (June 5-9, 2013). This daily amount is much lower than the travel allowance as per October 10, 2012 for business trip in Asian region for a staff level. However, since the remaining available budget is insufficient, these charges are not included in this BRRF
8	airport tax	1	75,000	75,000	airport tax for international departures from Bandung
	Total			5,373,500	

5200 s/d 8 Juni '13
By SGU

Personal
Booking By
cek data by
finance.

In advance by bill.

7 Total budget 2011	IDR	18.000.000
Budget realized	IDR	5.801.872.636.827
Remaining budget	IDR	11.198.127.363.173
Proposed budget	IDR	5.373.500

8 Note:
I am humbly seeking financial assistance from SGU as I may have balance on the research budget for this period. This event is to delivering research paper on behalf of SGU to gain more knowledge on managerial issues that were recently researched, such as; performance management, organizational performance, managerial control, and managerial strategies. This is for attending an international conference in Bangkok in June 2013, which is organized by Society for Interdisciplinary Business Research and Faculty of Economics of Thammasat University. The participant/presenter is: Dr. Samuel PD Anantadjaya, BSc, MBA, MM

Proposed & Reviewed by		Acknowledged by		Approved by		
Head of Department	Dean / Director	Related Central Dept	Finance Dept	Vice Rector I / Vice Rector II	Rector	Boards (Request > Rp.3million)
Name: Parhimpunan Simatupang, SE, MBA Date: April 16/4/2013	Name: Parhimpunan Simatupang, SE, MBA Date: April 16/4/2013	Name: Radisa Date: 18/4/13	Name: Eka Date: 18/4/13	Name: Agus Date: 25/4/13	Name: Rector Date: 1-4-13	Name: _____ Date: _____

10/4/13
Yeni