

Ref. No.: 173/IPMI/TA/X/22

Jakarta, 14 October 2022

Ms. Yulita F. Susanti

Jakarta

**Subject: Teaching-facilitating Assignment**

Dear Ms. Yulita F. Susanti,

We are pleased to offer you a teaching-facilitating assignment at the IPMI International Business School as follows:

Course : RPR5210 - Research Methodology & Data Analysis (2 cu)  
Program : Graduate  
Class : Executive March 2022  
Total Sessions : 7 Sessions  
Period : 30 September 2022 - 11 November 2022  
Schedule : Attached

Your primary responsibilities will be preparing and teaching-facilitating sessions and assessing-grading them as per syllabus and schedule.

By signing this Agreement you also agree to adhere to the existing rules and regulations at IPMI which will be announced from time to time by IPMI. A partial guideline of those policies, procedures and code of conduct is stated in the attachments as part of this contract.

IPMI International Business School,



Dr. Sidrotun Naim, M.Sc.  
Director of Academic Affairs

Read and accepted,

Yulita F. Susanti  
Date: